

Parkway Chateau - Weddings



(This is a generalized list. Some info may not pertain to your particular event.)

Grand Hall room fee is \$200. All other room fees are \$100 each room.

Room charges on Fridays or Sundays are waived for Wedding receptions.

Weddings on Fridays or Sundays are discounted \$1 off the price of a buffet per person.

There is no charge for children under the age of 5 for a buffet only.

We offer a special menu/price for children's sit down dinners.

Appetizer events on Fridays & Saturdays are allowed only when meeting certain criteria. Food & Room Fees must meet or exceed: Grand \$4800, Bristol/Madison \$3600, Bristol \$2400. These fees include tax and service charge.

The theater style set up fee for wedding ceremonies is 50 cents per chair.

CLIENT AND BANQUET REPRESENTATIVE MUST MAKE ANY SPECIAL PRICING, MENU OR ROOM ARRANGEMENTS IN WRITING.

A signed contract and non-refundable deposit of \$1000 is required to hold your wedding date. The deposit will go towards paying your final bill. Your contract will have dates at the bottom letting you know when payments are due. These dates are reminders and NOT scheduled appointments. We will NOT release your date if payments aren't made by the dates on the contract. They are there as a reminder.

Six months before your event another payment of \$1000 is due.

Ninety days before your event we will create an estimated bill according to your menu/bar selection, estimated head count, and any other add-ons. We credit any deposits made and then you are required to pay 50% of the balance.

We require a final head count along with final payment 10 days before your event.

Dates tentatively held will be held for ONE WEEK ONLY.

Tables are round and covered with white linen. Colored napkins are available for 15 cents each.

You may decorate with candles as long as they are on or in something that will protect tablecloths from damage.

You may not use confetti of any size. There is a housekeeping fee of \$100 for using confetti.

If the room is available the day before your event you may be able to decorate then. We are in the business of renting rooms for events. We will NOT book a room during the day so an evening event can decorate early.

You can usually decorate the day of your event any time after 10:00 a.m. If there is an event booked in your room the day of your event you may not be able to decorate until 4:00p.m.

The average mixed drink price is \$4.50.

A half-barrel of beer serves 33 pitchers. There are about 5 glasses of beer in a pitcher.

A pitcher of soda is \$4.50 and serves about 5 glasses.

There is a fee of 25 cents per guest for the Parkway Chateau to cut and plate your cake.

An 18.5% Service charge will be added to your invoice. 5.5% sales tax is added to your final bill.